

STATEMENT OF UNDERSTANDING

(Retain on file with a copy of application and lease at the Region HQS)

1. I understand that the final responsibility for the acquisition of Government Leased Housing (GLH) rests with the supporting US Army Corps of Engineers (USACE), District Engineer and in accordance with Department of Defense policies. A lease consummated by an individual on his or her own behalf is neither binding nor a commitment by the government. Only the district engineer representative can negotiate and execute a lease between the government and landlord.

2. I have the option to decline assignment to vacant quarters currently under lease and located within the acceptable travel distance, or to decline assignment to quarters negotiated by the engineers in response to a request submitted by the requester. However, such rejection shall result in future restrictions of eligibility as per Department of Defense policies.

3. I should anticipate a delay from the time I initiate a request until the district engineer is able to execute a lease and assign it to me in writing.

4. I may be responsible for fees incurred for moving from current residence to GLH. Such fees may include: lease breaking fees, cleaning and damage fees, phone transfers, etc.

5. I am responsible to notify my USACC Region POC if by BAH is not terminated when the government quarters are occupied.

6. Once assigned to government quarters, I will be required to remain in those quarters unless:

- a. The lease terminates under its own terms.
- b. I become ineligible under the criteria established in the governing leased housing policy.
- c. I am reassigned out of the area.
- d. I am directed to move because of government necessity.
- e. The lease is terminated for the convenience of the government.
- f. I receive approval for retirement or separation.

7. Further, I understand I will be responsible for such routine housekeeping, maintenance, minor repairs and related servicing of the quarters, equipment, and furnishings, and the maintenance of grounds as would be expected of a tenant in private rental housing of similar type and value.

8. I will permit entry of the appointed inspector, for assignment, for pre-final and final termination inspections of the quarters.

9. Personnel authorized to reside in quarters:

- a. Family Quarters

I will not permit occupancy of quarters assigned to me by anyone except dependents and myself. I understand that a violation of this principle is sufficient

cause for the Commanding Officer to withdraw the leasing privilege.

b. Bachelor Quarters

I will not permit occupancy of quarters assigned to me by anyone other than myself. If my status changes (to soldier w/family members), I will notify my chain of command. Status changes will deem me ineligible for Bachelor Leased Housing. I understand that a violation of this principle is sufficient cause for the Commanding Officer to withdraw the leasing privilege.

10. I will notify the USACC Region POC, in writing, at least 90 days prior to the date desired for vacating the quarters. If PCS orders are received in a shorter time frame the POC will be notified as soon as possible.

11. I fully understand and agree that I will accept the quarters leased for my use as government controlled housing by the USACE in accordance with adequacy standards prescribed for such quarters.

12. When I vacate quarters, I am responsible to see that they are clean in a manner, which would be acceptable if I were vacating on-base quarters.

13. I may be held monetarily liable to reimburse the government for damage to government leased housing, to any government furniture and furnishings resulting from negligence or willful acts.

14. I fully understand my responsibility to immediately notify my USACC Region POC, in writing, of any change in my dependency status, which would result in a change in eligibility for my continued occupancy of the leased quarters. The USACC Region must notify HQ Cadet Command POC within 30 days.

15. I fully understand the Army is not and will not be responsible for any pet deposits or damages caused by pets.

16. I fully understand my responsibility to conserve energy and utilities to keep utility costs reasonable. Turning lights off in unoccupied rooms, closing exterior doors in windows when heating or cooling a home, and shutting down a home computer overnight are all examples of prudent conservation efforts.

I fully understand that if I repeatedly incur excessive utility costs I may be subject to disenrollment from the program.

Member's Signature
RGN POC)

(Typed Name & Grade)
(Date)

WITNESS: _____
(Signature, PMS or USACC

(Typed Name & Grade)
(Date)